

**MINUTES OF THE BOARD OF DIRECTORS' MEETING
HAWAII KAI MARINA
COMMUNITY ASSOCIATION**

DATE: Tuesday, November 8, 2011
PLACE: Hawaii Kai Marina Office Board Room
Hawaii Kai Shopping Center
TIME: 7:00 P.M.

ESTABLISHMENT OF A QUORUM

A quorum was established.

PRESENT: President – Robert Clark – District #2
Vice President – Len Scaduto - District #6
Secretary Jane Brown – District #1
Treasurer Mark Collins – District #12
Robert Silverstein – Member-at-Large
Jackie Miller – Member-at-Large
Craig Waltz – Member-at-Large
Robert Paine - District #5
Jarda Ruzicka – District #7
Scott Hayashi - District #8
Carl Johnsen – District #9
Richard Cheski – District #10 (arrived @ 7:07 p.m.)
Eric Ogata – District #11 (arrived @ 7:07 p.m.)

ABSENT: Brian McKee – District #3
Marian Grey – District #4

BY INVITATION: Beverly Liddle, Marina Manager
John W. Jepsen, Jr., Property Manager, Hawaiian Properties, Ltd.
Lori Jessee, Recording Secretary, Hawaiian Properties, Ltd.

GUESTS: None.

CALL TO ORDER

President Clark called the regular meeting to order at 7:01 P.M.

OWNERS IN ATTENDANCE

Brian Stack and Steven Newell

OWNER'S FORUM

Mr. Brian Stack had concerns regarding the sand berm.

President Clark stated the Board is following advice from the consultants regarding repairing the sand groin.

PRESIDENT'S REPORT – President Clark commented that he enjoys attending the monthly Board Meetings; he feels the Board works as a team and thanked everyone for their efforts.

APPROVAL OF MINUTES

The Minutes of the October 11, 2011 Regular Board Meeting was previously mailed to the Board for review and was presented for approval.

MOTION: A motion was made by Director Paine, seconded by Treasurer Collins to approve the Regular Board Meeting Minutes of October 11, 2011, as written. The motion carried unanimously.

TREASURER'S REPORT

The Financial Statements for September 2011 was previously provided to the Board for review and was adopted for filing, subject to year-end audit.

ASSOCIATION MANAGER'S REPORT – Property Manager Jepsen informed the Board that the annual meeting location would no longer allow the usage of their microphone. Will need to arrange for a microphone rental.

MARINA MANAGER'S REPORT

Marina Manager Liddle's report was distributed previously to the Board and it is on file at both the Managing Agent's office and the Marina Office.

COMMITTEE REPORTS

1. **COMMERCIAL OPERATIONS/MARINA USAGE COMMITTEE** – No report by Chair Silverstein.
2. **COMMUNICATIONS & PUBLIC RELATIONS COMMITTEE** – No report by Chair Clark.
3. **DREDGING COMMITTEE** – Chair Clark stated Department of Health has had the documents for approximately eleven months. Clark will speak with Anchor consultant to get his thoughts regarding committee personally going to Dept. of Health to discuss obtaining permit status. Committee requests funds to pay out future dredging bills for the bid process. See Motion under New Business #2.
4. **LANDSCAPE/DEVELOPMENT COMMITTEE** – Chair Brown stated new landscaper started maintaining the HKMCA property. Currently they are scheduled to be on the property every Tuesday.
5. **MARINA PROPERTY MANAGEMENT** – Chair Johnsen reported seal coating not done yet. DC Asphalt submitted proposal in the amount of \$10,200.00 to build a 4' x 70' swale to drain water into landscaping area. See Motion under New Business #3.
6. **MARINA WATER CHEMISTRY COMMITTEE** – Chair Brown report October results were received. Next testing will be in the area of Duck Island and Awini. Chair Brown and Directors Miller and Ruzicka will accompany vendor during next testing.

7. **WEB-SITE/TECHNOLOGY COMMITTEE** – No report by Chair Brown.
8. **PERSONNEL COMMITTEE** – No report by Chair Scaduto.
9. **PHYSICAL ASSETS COMMITTEE** – Chair Waltz stated committee met and generated a log summarizing all of the association's physical assets. It was handed out to the Board and will be updated on a yearly basis.

UNFINISHED BUSINESS – None.

NEW BUSINESS

1. **2012 OPERATING BUDGET** – A motion was made by Treasurer Collins to approve the 2012 Operating Budget, as presented. Motion carried unanimously.
2. **FUNDS FOR DREDGING BID PROCESS** – A motion was made by Director Cheski, seconded by Director Waltz to approve the allocation of \$30,000.00 to pay out future dredging bills for the bidding process. Motion carried unanimously.
3. **HANCOCK LANDING SWALE** – A motion was made by Director Johnsen to approve proposal from DC Asphalt in the amount of \$10,200.00 to build a 4' x 70' swale to drain water into the landscaping area. Motion carried unanimously.
4. **ASSOCIATION'S ATTORNEY** – A motion was made by Treasurer Collins, seconded by Director Cheski to change the Association's attorney to Richard Yanagi. Motion carried unanimously.
5. **IT COMPUTER SERVICE** – A motion was made by President Clark, seconded by Treasurer Collins to continue the IT computer service with Leroy Brown. Motion carried with Secretary Brown abstaining due to conflict of interest.

EXECUTIVE SESSION – President Clark called the meeting into Executive Session at 8:12 p.m. to discuss personnel matters. President Clark brought the meeting out of Executive Session at 8:17 p.m.

The Board discussed and approved Christmas bonuses.

DATE, TIME and PLACE of NEXT MEETING

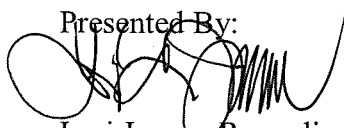
The next Regular Board Meeting is scheduled for Tuesday, January 11, 2012 at 7:00 p.m. in the Marina conference room.

ADJOURNMENT

There being no other business to discuss and hearing no objections, the meeting was adjourned at 8:18 p.m.

Jane Brown - Secretary

Presented By:

A handwritten signature in black ink, appearing to read "Lori Jessee", written over the text "Presented By:".

Lori Jessee, Recording Secretary
Hawaiian Properties, Ltd.