

**MINUTES OF THE BOARD OF DIRECTORS' MEETING
HAWAII KAI MARINA
COMMUNITY ASSOCIATION**

DATE: Tuesday, September 11, 2012
PLACE: Hawaii Kai Marina Office Board Room
Hawaii Kai Shopping Center
TIME: 7:00 P.M.

ESTABLISHMENT OF A QUORUM

A quorum was established.

PRESENT: President – Robert Clark – District #2
Vice President – Len Scaduto - District #6
Secretary Jane Brown – District #1
Treasurer Mark Collins – District #12
Robert Silverstein – Member-at-Large
Craig Waltz – Member-at-Large
Jackie Miller – Member-at-Large
Brian McKee – District #3
Marian Grey – District #4
David Walker – District #5
Jarda Ruzicka – District #7
Carl Johnsen – District #9
Richard Cheski – District #10
Jeanie Evans – District #11

ABSENT: Scott Hayashi - District #8

BY INVITATION: Beverly Liddle, Marina Manager
John W. Jepsen, Jr., Property Manager, Hawaiian Properties, Ltd.
Lori Jessee, Recording Secretary, Hawaiian Properties, Ltd.

GUESTS: None.

CALL TO ORDER

President Clark called the regular meeting to order at 7:00 P.M.

OWNERS IN ATTENDANCE

Steven Newell, Bob Raben and Peter Younce.

OWNER'S FORUM –

Mr. Bob Raben thanked the Board for working with the Hawaii Kai Boat Club to allow them usage of the marina.

Mr. Steven Newell expressed his concern regarding adolescent kids in dinghy's using the marina alongside with powerboats.

Jeanie Evans introduced herself as the new representative for the Hawaii Kai Towne Center (District #11).

Peter Younce introduced himself and stated he would be interested in becoming a Board member to represent District #12 when the position becomes available. Treasurer Mark Collins stated he would be turning in his resignation later this week due to his relocation to the mainland and highly recommends Peter.

PRESIDENT'S REPORT – No report by President Clark.

APPROVAL OF MINUTES

The Minutes of the July 3, 2012 Regular Board Meeting was previously mailed to the Board for review and was presented for approval.

MOTION: A motion was made by Treasurer Collins, seconded by Director Walker to approve the Regular Board Meeting Minutes of July 3, 2012, as presented. The motion carried unanimously.

TREASURER'S REPORT

The Financial Statements for June and July 2012 were previously provided to the Board for review and were adopted for filing, subject to year-end audit.

ASSOCIATION MANAGER'S REPORT – No report by Property Manager Jepsen.

MARINA MANAGER'S REPORT

Marina Manager Liddle's report was distributed previously to the Board and it is on file at both the Managing Agent's office and the Marina Office.

COMMITTEE REPORTS

1. **COMMERCIAL OPERATIONS/MARINA USAGE COMMITTEE** – Chair Silverstein stated the committee met with Hui Nalu Canoe Club to go over an action plan in regards to the on-going use of the marina and following of specific rules. Their usage will be continually monitored.

Regarding the concerns brought up about adolescent kids in dinghy's using the marina; Chair Silverstein stated the boat club's usage will be monitored.

2. **COMMUNICATIONS & PUBLIC RELATIONS COMMITTEE** – No report by Chair Clark.
3. **DREDGING COMMITTEE** – Chair Clark stated committee met with Sea Engineering regarding being the "eyes and ears" for the dredging project. American Marine conveyed that they will work with Sea Engineering.

4. **LANDSCAPE/DEVELOPMENT COMMITTEE** – Chair Brown stated there were several broken sprinklers on the L-shaped lot which will be fixed and proposals for a terracing system to keep the dirt upslope will be provided at the next Board Meeting.
5. **MARINA PROPERTY MANAGEMENT** – No report by Chair Johnsen.
6. **MARINA WATER CHEMISTRY COMMITTEE** – Chair Brown handed out the water chemistry test which was completed on August 6th.
7. **WEB-SITE/TECHNOLOGY COMMITTEE** – No report by Chair Brown.
8. **PERSONNEL COMMITTEE** – Chair Scaduto stated committee will meet on September 20th to discuss employee salaries.
9. **PHYSICAL ASSETS COMMITTEE** – Chair Waltz stated committee will meet prior to next Board Meeting.

UNFINISHED BUSINESS – None.

NEW BUSINESS

1. 2013 BUDGET – The draft of the 2013 Operating Budget was previously provided to the Board for review. Property Manager Jepsen stated to let him know if there any needed revisions.
2. APPOINTMENT OF TREASURER – A motion was made by President Clark, seconded by Treasurer Collins to appoint Director McKee as Treasurer once Mark Collins resigns. Motion carried unanimously.

DATE, TIME and PLACE of NEXT MEETING

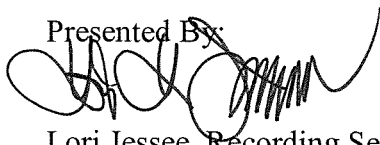
The next Regular Board Meeting is scheduled for Tuesday, October 9, 2012 at 7:00 p.m. in the Marina conference room.

ADJOURNMENT

There being no other business to discuss and hearing no objections, the meeting was adjourned at 7:57 p.m.

Jane Brown - Secretary

Presented By:



Lori Jessee, Recording Secretary
Hawaiian Properties, Ltd.