

**MINUTES OF THE BOARD OF DIRECTORS' MEETING
HAWAII KAI MARINA
COMMUNITY ASSOCIATION**

DATE: Tuesday, November 12, 2013
PLACE: Hawaii Kai Marina Office Board Room
Hawaii Kai Shopping Center
TIME: 7:00 p.m.

ESTABLISHMENT OF A QUORUM

A quorum was established.

PRESENT: President – Robert Clark – District #2
Vice President – Len Scaduto - District #6
Secretary Jane Brown – District #1
Treasurer Brian McKee – District #3
Jackie Miller – Member-at-Large
Robert Silverstein – Member-at-Large
Marian Grey – District #4
Robin Jones – District #5
Jarda Ruzicka – District #7 (arrived @ 7:15 p.m.)
Glenn “Kale” Gibb – District #10

ABSENT: Craig Waltz – Member-at-Large
Suzie Setzler - District #8
Carl Johnsen - District #9
Jeanie Evans – District #11
Peter Younce – District #12

BY INVITATION: Beverly Liddle, Marina Manager
John W. Jepsen, Jr., Property Manager, Hawaiian Properties, Ltd.
Lori Jessee, Recording Secretary, Hawaiian Properties, Ltd.

GUESTS: Elizabeth Reilly, Carol Weiss-Snyderhood & Elaine Aoki of Livable Hawaii Kai Hui

Ms. Elizabeth Reilly of Livable Hawaii Kai Hui informed the Board they met with Kamehameha Schools regarding beautifying the “Great Lawn”. They would like to conduct a pilot program in partnership with the Hawaii Kai Marina Community Association to improve the area by planting native plants, etc.

CALL TO ORDER

President Clark called the regular meeting to order at 7:00 p.m.

OWNERS IN ATTENDANCE – Luke Joseph

OWNER'S FORUM – Mr. Luke Joseph suggested if another follow-up letter could be mailed out to the membership informing them of the dredging status. President Clark stated currently there is no change/update in the dredging progress.

PRESIDENT'S REPORT – None.

APPROVAL OF MINUTES

The Minutes of the October 8, 2013 Regular Board Meeting was previously mailed to the Board for review and was presented for approval.

MOTION: The Board unanimously approved the Regular Board Meeting Minutes of October 8, 2013, as presented. The motion carried unanimously.

TREASURER'S REPORT

The Financial Statements for September and October 2013 were previously provided to the Board for review and were adopted for filing, subject to year-end audit.

ASSOCIATION MANAGER'S REPORT – Property Manager Jepsen stated the 4th of July Fireworks survey will be mailed along with the annual meeting packet.

MARINA MANAGER'S REPORT

Marina Manager Liddle's report was distributed previously to the Board and it is on file at both the Managing Agent's office and the Marina Office.

COMMITTEE REPORTS

1. **COMMERCIAL OPERATIONS/MARINA USAGE COMMITTEE** – No report by Chair Silverstein.
2. **COMMUNICATIONS & PUBLIC RELATIONS COMMITTEE** – No report by Chair Clark.
3. **DREDGING COMMITTEE** – Chair Clark reported the dredging company is looking into other locations for placement of the dredging materials. Committee met with attorneys and a letter was mailed to American Marine informing them to restart the dredging project within 30 days or they will need to go to their bond holder. All invoices for American Marine are currently on hold. Committee asked DLNR if the groin could be extended until the end of the bridge. Awaiting response back from DLNR.
4. **LANDSCAPE/DEVELOPMENT COMMITTEE** – No report by Chair Silverstein.
5. **MARINA PROPERTY MANAGEMENT** – No report by Chair Johnsen.
6. **MARINA WATER CHEMISTRY COMMITTEE** – Chair Ruzicka reported water testing will be conducted this month and that he would be accompanying the vendor.
7. **WEB-SITE/TECHNOLOGY COMMITTEE** – No report by Chair Brown.

8. **PERSONNEL COMMITTEE** – No report by Chair Scaduto.
9. **PHYSICAL ASSETS COMMITTEE** – No report by Chair Waltz.

UNFINISHED BUSINESS – None.

NEW BUSINESS

1. **HAWAII EMPLOYER'S ASSOCIATION** – Marina Manager Liddle will consult with managing agent if the need for human resources assistance arises.
2. **LIVABLE HAWAII KAI HUI** – Director Gibb volunteered to meet with the Livable Hawaii Kai Hui to go over their pilot program plan and report back to the Board.
3. **OFFICE LEASE** – Director Evans and Marina Manager Liddle researched several alternate locations for the marina office space. It was the consensus that the current office space was the most ideal. A motion was made by Secretary Brown, seconded by Director Ruzicka to accept Director Evans recommendation to a 5-year lease to include a clause that if the ground lease increases, it will not affect the rent amount. Motion carried with Director Grey voting against.

Went into Executive Session at 8:16 p.m.

Board members were reminded that any discussion held in Executive Session is strictly confidential and should not be repeated to anyone outside of the Board.

Executive Session ended at 8:26 p.m.

DATE, TIME and PLACE of NEXT MEETING

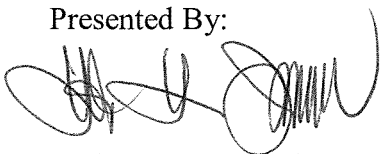
The next Regular Board Meeting is scheduled for Tuesday, January 14, 2014 at 7:00 p.m. in the Marina Office Board Room.

ADJOURNMENT

There being no other business to discuss and hearing no objections, the meeting was adjourned at 8:27 p.m.

Jane Brown - Secretary

Presented By:



Lori Jessee, Recording Secretary
Hawaiian Properties, Ltd.