

**MINUTES OF THE BOARD OF DIRECTORS' MEETING  
HAWAII KAI MARINA  
COMMUNITY ASSOCIATION**

**DATE:** Tuesday, November 11, 2014  
**PLACE:** Hawaii Kai Marina Office Boardroom  
Hawaii Kai Shopping Center  
**TIME:** 7:00 p.m.

**ESTABLISHMENT OF A QUORUM**

A quorum was established.

**PRESENT:** President – Robert Clark – District #2  
Vice President – Len Scaduto - District #6  
Secretary Jane Brown – District #1  
Treasurer Brian McKee – District #3  
Craig Waltz – Member-at-Large  
Robert Silverstein – Member-at-Large  
Marian Grey – District #4  
Robin Jones – District #5  
Jarda Ruzicka – District #7  
Carl Johnsen - District #9  
Jeanie Evans – District #11

**ABSENT:** Jackie Miller – Member-at-Large  
Suzie Setzler - District #8  
Glenn “Kale” Gibb – District #10  
Peter Younce – District #12

**BY INVITATION:** Beverly Liddle, Marina Manager  
John W. Jepsen, Jr., Property Manager, Hawaiian Properties, Ltd.  
Lori Jessee, Recording Secretary, Hawaiian Properties, Ltd.

**GUESTS:** None.

**CALL TO ORDER**

President Clark called the regular meeting to order at 7:00 p.m.

**OWNERS IN ATTENDANCE** – None.

**OWNER'S FORUM** – None.

**PRESIDENT'S REPORT** – None.

**APPROVAL OF MINUTES**

The Minutes of the September 9, 2014 Regular Board Meeting was previously mailed to the Board for review and was presented for approval.

**MOTION:** Motion was made by Director Jones, seconded by Treasurer McKee unanimously approved the Regular Board Meeting Minutes of September 9, 2014, as presented.

**TREASURER'S REPORT**

The Financial Statements for August and September 2014 were previously provided to the Board for review and were adopted for filing, subject to year-end audit.

**ASSOCIATION MANAGER'S REPORT** – None.

**MARINA MANAGER'S REPORT**

Marina Manager Liddle's report was distributed previously to the Board and it is on file at both the Managing Agent's office and the Marina Office.

**COMMITTEE REPORTS**

1. **COMMERCIAL OPERATIONS/MARINA USAGE COMMITTEE** – No report by Chair Silverstein.
2. **COMMUNICATIONS & PUBLIC RELATIONS COMMITTEE** – No report by Chair Clark.
3. **DREDGING COMMITTEE** – Chair Clark stated committee met with American Marine to discuss moving forward with a specific site to place dredging material. The necessary repair/maintenance documents were provided to legal representatives to process the withdrawal request from the escrow account in the amount of \$75,000. This account was set up for maintenance of the erosion control groin.
4. **LANDSCAPE COMMITTEE** – Chair Silverstein stated View Lot 3 trees will be trimmed.
5. **MARINA PROPERTY MANAGEMENT** – No report by Chair Johnsen.
6. **MARINA WATER CHEMISTRY COMMITTEE** – Chair Ruzicka stated the latest water quality test report is available.
7. **WEB-SITE/TECHNOLOGY COMMITTEE** – No report by Chair Brown.
8. **PERSONNEL COMMITTEE** – No report by Chair Scaduto.
9. **PHYSICAL ASSETS COMMITTEE** – Chair Waltz handed out an updated Physical Assets summary log.

### **UNFINISHED BUSINESS**

1. **2015 OPERATING BUDGET** - A motion was made by Treasurer McKee, seconded by Director Jones to approve the 2015 Operating Budget, as presented, with no increase to marina dues. Motion carried unanimously.

### **NEW BUSINESS**

1. **PRIVATE EMAIL ADDRESSES** – Based upon information provided from Director Jones, it was recommended to set up a separate Board of Director's email address for each Board member to conduct Hawaii Kai Marina business instead of using private email accounts. A motion was made by Director Waltz, seconded by Secretary Brown to follow the attorney's recommendation to use a separate business email address for all Board of Directors. Marina Manager Liddle will look into creating the new email accounts. Motion carried unanimously.

Marina Manager Liddle was excused at 7:28 p.m.

### **EXECUTIVE SESSION**

President Clark called the meeting into Executive Session at 7:28 p.m. to discuss personnel matters.

The Board discussed and approved raises/bonuses (based upon performance) for the employees.

President Clark brought the meeting out of Executive Session at 7:43 p.m.

### **DATE, TIME and PLACE of NEXT MEETING**

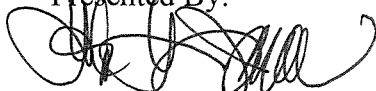
The next Regular Board Meeting is scheduled for Tuesday, January 13, 2015 at 7:00 p.m. in the Marina Office Boardroom.

### **ADJOURNMENT**

There being no other business to discuss and hearing no objections, the meeting was adjourned at 7:44 p.m.

Jane Brown - Secretary

Presented By:



Lori Jessee, Recording Secretary  
Hawaiian Properties, Ltd.